

Annex 1.: Fees and additional fees valid for the academic year 2021/2022

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Fees	Sum EUR
Application fee*	150 €/paid once
Registration fee*	100 €/paid once
Tuition fee for the Preparatory Course*	2250 €/semester
Tuition fee for Bachelor programs* - International Relations - Business Administration - Tourism and Catering	2250 €/semester
Tuition fee for Bachelor programs* - Jazz Performance	2500 €/semester
Tuition fee for Bachelor programs* - Computers Science Operational Engineering program	3000 €/semester
Tuition fee for Master programs* - International Relations - Business Administration & Management - Tourism Management	2680 €/semester
Basic fee for super-senior students – Bachelor course (including the basic administration fee and the fee of 2 subjects)	675 €/semester
Extra subject fee for super-senior students – Bachelor course (the third and additional subjects)	160 €/subject/semester
Basic fee for super-senior students – Master course (including the basic administration fee and the fee of 2 subjects)	800 €/semester
Extra subject fee for super-senior students – Master course (the third and additional subjects)	175 €/subject/semester
Thesis-writing related consultation and administration fee for super-senior students Bachelor course	675 €/semester
Thesis-writing related consultation and administration fee for super-senior students Master course	800 €/semester

Fees	Sum EUR
Administration fee for Instalment payment	33 €
Fee for payment not made by the due date	33 €
Fee for non-completed courses	42 €
Syllabus: 1-16 pieces	12.5 €/outline
Syllabus: 17 or more pieces	208 €
Late Payment fee for leave of absence	83 €
Fee for Change of Degree Program not made by the due date	83 €
Thesis outline approved by the Consultant beyond the deadline set in the Thesis Regulations (max. 5 working days)	5 €/working day
Thesis submitted beyond the deadline set in the Thesis Regulations (max. 5 working days)	21 €/working day
Fee for applying for the final exam after the deadline	125 €/occasion
In case of unsuccessful or repeated thesis	125 €/occasion
Repeated unsuccessful final exam	250 €/occasion

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Fees marked with asterisk are payable only in Euros. In case of the other fees, payment in HUF is calculated based on the European Commission's official monthly accounting rates for the euro provided by InforEuro https://ec.europa.eu/info/funding-tenders/how-eu-funding-works/information-contractors-and-beneficiaries/exchange-rate-inforeuro_en

- **Application fee:** paid once on application at the start of the admission procedure. The application fee is non-refundable.
- **Registration Fee:** paid once together with the tuition fee no later than the given deadline in the Letter of Acceptance (LOA). Students are only entitled to enroll in a program once the registration fee is transferred. The application fee is non-refundable.
- **Tuition Fee:** on admission the full balance of the tuition fees for the first year of studies (first 2 semesters) as defined in the Conditional Letter and in the Letter of Acceptance (LOA) in 2 instalments: 1st instalment: 2000 Euro in case of all courses as condition of the issue of the Letter of Acceptance (LOA); 2nd instalment: the remaining balance of the tuition fee for the first year of studies (2 semesters) by no later than 5 days before departure to Hungary. Students are only entitled to enroll in a program and complete the courses and the exams once the tuition fee is transferred.
- **Payment of tuition fees after the completion of the first 2 semesters of studies:** After the completion of the first two semesters for which the tuition fee has been paid as condition of enrolment, the payment of the semester fee is due conform to the respective academic calendar.
- **Refund of payment:**
 - a) **The application fee and registration fee are non-refundable.**
 - b) **Failure to obtain a student visa:** Refunds will be considered only if the student can produce a scanned copy of the visa refusal letter from the appropriate Hungarian Embassy or Consulate. Once these documents have been received, and are satisfactory to the University authorities, the refund of the transferred tuition fee will be initiated after the deduction of 100 Euro administration fee.
 - c) **Failure to start studies after obtaining a valid study visa to Hungary:** No refunds will be given if a student does not arrive or arrives more than 15 days later after the start of the course as defined in the letter of Acceptance (LOA) except for force majeure.
 - d) **Failure to obtain the resident permit extension:** During the study period defined by the relevant regulations, it is the student's sole responsibility to extend the residence permit. If, for any reason, the authorities deny the extension of the residence permit to the student, the university is not obliged to reimburse the tuition fee already paid for the respective semester.
 - e) **Withdrawal from the studies:** Any student withdrawing unilaterally from their course before its scheduled end date conform to the study and output requirements, will remain liable to pay their full year's fee in the first year of studies and the respective semester fee from the 3rd semester to the last semester of studies, and will not be eligible for a refund.
 - f) **Transfer to another institution of higher education:** In case the student informs the university about their willingness to carry on studies at another HEI, the tuition fee, paid for the semester that has not been started by the student, will be transferred to the respective HEI's account based on the invoice issued by the respective HEI, on condition that the student hands in the official admission documents attesting that he has been admitted to the respective HEI, and the transfer procedure is completed by 15 September for the fall semester and 15 February for the spring semester.
- Change of degree program is allowed until 15 September in fall the semester and until 15 February in the spring semester.
- Request for leave of absence must be submitted until 15 September in the fall semester and 15 February in the spring semester the latest.*

**Attention: in case of third country students having residence permit for study purposes, the University is obligated to refer about the change of the student's status (from active into passive) to the Immigration Office. The Immigration Office has the right to control the student's motive and destination during his/her passive status and suspend his/her residence permit*