MA IN ENGLISH STUDIES

Kodolányi University

MA IN ENGLISH STUDIES 1
Kodolanyi University 1
PROGRAMME DESCRIPTION 3
Basic Data 3
1. Objectives- Context, Aims and Characteristics 3
1.1. Objectives 3
1.1.1. Dublin Descriptors of Second Cycle-QF-EHEA 3
1.1.2. European Credit Transfer and Accumulation System 5
1.1.3. Quality Guidelines and Standards of EHEA 2015 5
1.2. Internationalization of KJU program 5
1.2.1. Legal and normative international environment and rules 5
1.2.2. The features of internationalization of KJU program 5
1.3. Distinctive premium features of KJU English studies MA programme 6
1.3.1. The distinctive features of the study programme among global English Studies programmes 6
1.3.2. Distinctive features for possible careers 6
1.3.3. Position of the English MA studies programme at KJU 7
1.3.4. The historical context of KJU MA English Programme 7
2. Admission 8
2.1. Admission requirements and procedure for MA English studies programme 8
2.2. Counselling for prospective students 8
3. Intended Learning Outcomes in MA English Studies Programme (ILO) 9
4. Structure of the program 9
4.1. Main clusters of the modules 9
4.2. Rules of the credit allocation and conversion of grades 10
4.3. Module allocation by clusters of modules 11
4.3.1. Curriculum Overview – MA English Studies, Specialization - *Global Englishes* 13
5. Specialized focus areas 14
6. Final monographic degree thesis 144
7. Conditions for the degree awarding final exam 144
8. Final exam (state exam) 155
9. Qualification of the degree 155
10. Foreign language requirement for graduates 155
11. Official EUROPASS CV 155
12. Administrative information on study processes 155
13. Student well-being services 15
14. Evaluation of course performance and quality management procedures 166

PROGRAMME DESCRIPTION

Approved by KU Senate decision:
The programme description is based on the definitions of the European Higher Education Area European Credit Transfer System. The content is based on ECTS Users' Guide, Hungarian HE legislation and FIBAA Accreditation Agency guidelines for a Programme in English Studies.

Basic Data

Disciplinary area: Humanities

Qualification level: Masters, MA

Title of qualification: Philologist in English and American Studies

Duration of education: 4 semesters in the Masters Programme

Entry requirements:
The student's previous studies should provide sufficient basis to warrant at least 50 credits in the field of English Studies according to the regulations of acts on higher education. In addition, the student is required to have passed a C1 level English language exam or its equivalent at a state accredited institution.

Validation of non-formal learning on the principle of European and National Qualification Framework Exam and credentials of proficiency, with a maximum of 15% of total credits (18-20 credits).

Admission conditions to the master's programme requires a minimum of 38 credits in the above-mentioned field of studies. The missing credits must be obtained within two semesters from the admission to the master's programme parallel with the ongoing master's studies, in accordance with the university's (the institution's) Studies and Exams Code.

ECTS Value: 120 credits

Programme focus: academic and practical-oriented subjects with a proportion of 60 to 70% of the total credits.

Contact lessons defined by the Act on National Higher Education:
- Full time programme: 840 contact lessons
- Part time programme: 252 contact lessons

1. Objectives- Context, Aims and Characteristics

1.1. Objectives

The programme reflects the four purposes of Council of Europe: preparing students for their future careers, employability, for active citizenship, supporting their personal development, and creating a broad advanced knowledge base stimulating research and innovation.

1.1.1. Dublin Descriptors of Second Cycle-QF-EHEA

The programme' s qualification objectives are equivalent to the European Qualification Framework System level 7, and Hungarian National Qualification Framework system 7th level programmes.

Level	Knowledge	Skills	Responsibility and autonomy
Level 7[1] The learning outcomes are relevant to Level 7	Highly specialised knowledge, some of which is at the forefront of knowledge in a field of work or study, as the basis for original thinking and/or research Critical awareness of knowledge issues in a field and at the interface between different fields	Specialised problem-solving skills required in research and/or innovation to develop new knowledge and procedures and to integrate knowledge from different fields	Manage and transform work or study contexts that are complex, unpredictable and require new strategic approaches; take responsibility for contributing to professional knowledge and practice and/or for reviewing the strategic performance of teams

These comply with the Hungarian subject benchmarks accredited by the Hungarian Higher Education Accreditation Committee, member of ENQA.

The English Studies MA is a practice-oriented liberal arts language programme. The aim of the MA English Studies programme is to train specialists who have full mastery (C1 level) of the English language, are proficient users of the language and who have the necessary theoretical, methodological, and practical skills. Rather than mere passive receivers of information, students graduating from this MA programme will be specialists fully capable of undertaking independent and original investigations in a wide range of topics.

Degree holders have in-depth knowledge of the English-speaking countries, including the UK, Ireland, USA, Canada, South Africa and their literature, culture, social and political establishment, and history. Degree holders also know the basics of modern theoretical and applied linguistics, main trends, research topics, and all relevant research results relating to the English language. Degree holders can use their skills in business, media, education, book publishing, diplomacy, institutions of international relationships, tourism, project management offices, regional and national levels of administration, and cultural institutions. Degree holders are prepared to pursue research and studies on the PhD level.

- Highly specialised interdisciplinary knowledge in the field of English studies involving work or study as a basis for further research
- Critical awareness of interdisciplinary knowledge issues in a specialised field of English studies (literary, cultural, linguistic, intercultural)
- Critical awareness of up-to-date knowledge issues at the interface of different English studies fields (Global Englishes, transcultural, intercultural trends, and research).
- Have specialized problem-solving skills required in research or innovation in the field of English studies and can integrate knowledge from the different interdisciplinary field related to English studies.

[1] Description of the eight EQF levels; source: https://europa.eu/europass/en/description-eight-eqf-levels

- Manage and transform work or study contexts within the field of English studies that are complex, unpredictable and require new strategic approaches.
- Take responsibility for contributing to professional knowledge and practice and/or for reviewing the strategic performance of teams within the sphere of English studies.

1.1.2. European Credit Transfer and Accumulation System

KU ECTS guidelines comply with the ECTS Users' Guidelines of EHEA

1.1.3. Quality Guidelines and Standards of EHEA 2015

Design and approval of the program, student-centred learning, teaching staff, learning resources, student administration and information management, public information rules.

1.2. Internationalization of KU programme

1.2.1. Legal and normative international environment and rules

International orientation of the study program design is compulsory for international education programs. They meet the new internationalized standards:

- UN Compact prescription for managers,
- European Parliament criteria for internationalization of HE curricula for international higher education[2], abroad and at home, credit, staff, student, degree, mobility, cross border delivery, curriculum (internationalization of curricula: IoC), global citizenship, international research communication, international strategic partnerships, accreditation criteria, MOOC, and virtual learning rules.[3]
- Erasmus+ Program Guide - Faculty members regularly take part in international mobility programmes, both as lecturers and to develop institutional links. International contacts are not only for occasional research and teaching purposes, but also for the continuous development of regular partnerships.
- The objectives of the study programme consider international standards, accreditation requirements and employment trends.
- Internationalisation includes the development of the curriculum, the offer of foreign language teaching, the formulation of international competences, the integration of the needs of international mobility.
- International extra-curricular elements of the programmes are developed (thematic week events with international guests), and the development of international experience and skills are monitored and continuously improved.

1.2.2. The features of internationalization of KU programme

- International dimension of content and curricula: to prepare and equip students for challenges of globalization, to prepare graduates for careers in global public, non- profit, businesses environment (forming regimes), working in diverse cultural backgrounds, management skills in intercultural communication.
- International Week programme and faculty mobility (ERASMUS+) are part of the curriculum.
- International conferences and research projects are part of the curriculum
- Pedagogies: inclusive student-centred learning and learning skills development.

[2] https://www.europarl.europa.eu/portal/en
[3] https://www.europarl.europa.eu/portal/en

- Outcomes: described in detail.
- Employability of graduates based on statistical data of Educational Authority (Hungarian abbrev.: OH)[4]:
    - teacher of English language, specialized language expert
    - communications assistant, clerk
    - data analyst, project coordinator
    - language trainer and coach, interpreter
    - university coordinator
    - public administrator
    - executive secretary

1.3. Distinctive premium features of KU English studies MA programme

1.3.1. The distinctive features of the study programme among global English Studies programmes

- KU programme meets all global, European normative professional, global occupational and accreditation rules
- KU programme combines the best elements of practice-oriented education, with university academic environment using applied research and third role of universities for social innovation in international expertise, development, and well-being sphere.
- KU programme is distinctive from other universities because it contains a premium element, the so called PIQ & Lead™ approach: its main philosophy is professionalism in knowledge and skills with service dominant approach with innovation and quality dimensions, and preparing for responsible leadership of units, teams, programmes, and projects.

1.3.2. Distinctive features for possible careers

Positions: International (ISCO), European (ESCO) and Hungarian (FEOR) employment Codes:

- 2643 Translators, interpreters, and other linguists
- 4419. foreign language correspondence clerk
- 3343.3. executive assistant
- 1222.1. communications manager
- 2642.1.11. foreign correspondent
- 4312.3. foreign exchange cashier
- 3311.3.2. foreign exchange trader
- 2353.1. language schoolteacher

Roles:

Authors, journalists and linguists conceive and create literary works; interpret and communicate news and public affairs through the media; and translate or interpret from one language into another. Tasks performed usually include: writing literary works; appraising merits of literary and other works of art; collecting information about current affairs and writing about them; researching, investigating, interpreting and communicating news and public affairs through newspapers, television, radio and other media;

[4] Map of profession of English MA studies graduates https://www.felvi.hu/felveteli/szakok_kepzesek/szakleirasok/!Szakleirasok/index.php/szak/5/szakmaterkep

translating written material from one language to another; simultaneously translating from one language to another.

Linguists: Linguists study languages scientifically. They master languages and can interpret them in terms of their grammatical, semantic, and phonetic characteristics. They research the evolution of language and the way it is used by societies.

Interpreters understand and convert spoken communication from one language to another. They retain considerable amounts of information, often with the aid of notetaking, and communicate it immediately whilst keeping the nuances and stress of the message in the recipient language.

Translators transcribe written documents from one or more languages to another ensuring that the message and nuances therein remain in the translated material. They translate material backed up by an understanding of it, which can include commercial and industrial documentation, personal documents, journalism, novels, creative writing, and scientific texts delivering the translations in any format.

1.3.3. Position of the English MA studies programme at KU

- The programme is part of the KJU Budapest International Campus programme; it is sustainably implemented.
- The programme is connected to KJU's strategic aims for business education to help students with strategic language skills: to develop students for private, non-profit, or social entrepreneurship.

1.3.4. The Historical Context of KU MA English Programme

Kodolányi University (KU), as a new institution, began in 1992 with the 3-year English language teacher, and 4-year English language and literature teacher training programmes (also with French and German programmes). Reflecting the acute shortage of language knowledge and language teachers in Hungary after the change of regime, the main profile of the institution for about 15 years was language teacher training. With the introduction of the Bologna system in 2006, the BA degree programmes in English and German were accredited, however students could continue to study pedagogy as a minor.

Since teacher training was transferred to the state institutions in 2011, KJU has concentrated on language and literature as part of the Humanities. The English Department recognised the need to prepare the students for joining the labour force after graduation. The subjects related to translation and business soft skills therefore became a compulsory part of the programme.

The curricular grid has in all cases been adapted to the then-current Hungarian National Qualification Framework.

The different subjects were divided according to the following principles: transversal skills (10 credits), professional core (30 credits), specialisation - English and American Studies (48 credits), elective (26 credits), differentiated professional module (50 credits), optional minor (pedagogy) (12 credits), thesis (4 credits). In this network, a 50-credit module package called Differentiated Professional module had already appeared, which was a completely new concept in the field of English Studies in Hungary.

Therefore, KU has had to redefine its objectives for its language programmes. Following the 2011 reform of Hungarian higher education, KJU has changed from a state-funded institution to a state-independent institution (losing all state funding), and thus competes only in the non-scholarship student market for English studies. However, the programme is successful in this market, as KJU has 30 years of English Studies training behind it, including 17 years of Bologna training.

Changes caused by the Higher Education Act of 2011 led to the positioning of the degree on the training market. The programme was relegated to the background, the number of student applications decreased, the English Study programme was transferred to Budapest, no English Studies courses were started in

Székesfehérvár, the state and church universities relegated English Studies courses to the background; therefore, the number of teachers had to be reduced.

Until 2010, there were state-funded places at the KU; the English study programme also received state-funded places proportionally; the number of applicants dropped drastically with the introduction of the A-levels, because the large state universities took more than half of the English language applicants; and at the same time, the language skills of the most talented students, the students who entered our programme, were much poorer than those of the pre-Bologna English language students. The reduced number of students contributed to the start of a new phase of development at KU, which has facilitated the introduction of a personalised student training.

Problem-based education: the emphasis has shifted from theory-based education to practical, problem-based education. Recently, there has been an increased demand for a more practice-oriented approach to science, and our training has incorporated this into the programme.

It is noticeable that in the teaching of literary history and cultural history, the problem-historical approach has gradually come to the fore instead of the earlier evolutionary approach, and the analysis of sources and the development of critical thinking have become increasingly dominant.

The Master's programme in English Studies at KU aims to provide in-depth knowledge of multi-level global/European/national/local governance, transnational business and civil language communication services, the design and management of language service programmes, the organisation and management of related research on language use, cultural and environmental contexts, and the development of quality and innovative service models.

KU has developed a model of professional education and learning and developing a model of creative learning and creative education as one of its objectives for the period 2021–24.

2. Admission

2.1. Admission requirements and procedure for MA English studies programme

Hungary is one of the OECD countries where the entire higher education admissions system is centralised.

- The student’s previous studies should provide sufficient basis to warrant at least 50 credits in the field of English Studies according to the regulations of acts on higher education. In addition, the student is required to have a C1 level English language exam or its equivalent from a state accredited institution.
- The condition of admission to the master’s programme is a minimum of 38 credits in the above-mentioned field of studies. The missing credits must be obtained within two semesters from the admission to the master’s programme parallel with the ongoing master’s studies, in accordance with the university’s (the institution’s) Studies and Exams Code.
- Validation of non-formal learning on the principle of European and National Qualification Framework Exam and credentials of proficiency, with a maximum of 15% of total credits (18-20 credits).
- EU Skills Profile Tool for Third Country nationals (https://ec.europa.eu/migrantskills/#/profile/personal-info/general)

2.2. Counselling for prospective students

- Online helpdesk
- Open days
- EDUCATIO 2023 (International Education Expo) https://www.educatioexpo.hu/
- Applicants can directly turn to a student counselling service, or to other helpdesk at the university, for clarification of specific questions, of personal aptitude, of career perspectives etc.

- Personal dialogue between applicants and the HEI is provided by defined office hours, by telephone and via e-mail.
- The HEI ensures a constant availability for prospective students and reacts quickly to incoming enquiries.
- The counselling options are based on the target group's needs.

The admission procedure is described, documented, and accessible for interested parties. The admission decision is based on transparent criteria and is communicated in writing.

3. Intended Learning Outcomes in MA English Studies Programme (ILO)

The MA in English Studies has a Hungarian description of ILO. This program ILO is internationalized with globalization and internationalization competencies.

Intended outcome of the programme	
1. KNOWLEDGE	
1/1	DHs have knowledge about all fields of study concerning English-speaking cultures (e.g., language, linguistics, literature, history).
2. SKILLS	DHS are capable of:
2/1	performing tasks that require notional and abstract thinking as well as practical skills, using their special skills and education in the field of English studies,
2/2	performing interdisciplinary and multidisciplinary, theoretical and practical tasks in their jobs,
2/3	doing independent research,
2/4	doing research and publishing topics related to the English language, and English-speaking cultures, history, and literature,
2/5	mediating between English-speaking and Hungarian cultures at a high level, in areas of culture, economy, politics, etc.
2/6	imparting knowledge to other people about the English language and English-speaking cultures and societies.
3. ATTITUDES	Personal characteristics and skills necessary for the qualification:
3/1	a high level of motivation and commitment,
3/2	highly developed analytical skills,
3/3	ability to discover similarities and differences between different cultures,
3/4	an intercultural attitude,
3/5	a high level of English communication skills,
3/6	good lecturing and presentation skills.

4. Structure of the programme

4.1. Main clusters of the modules

- Transversal skills 29 credits
- Professional core 25 credits
- Electives 10 credits
- Specialization (differentiated professional module) 36 credits/ track

- Specialization: Global Englishes Track
- Thesis 20 credits

4.2. Rules of the credit allocation and conversion of grades

- **EQF Level of subject:** secondary school education (level 4), vocational level of education/short cycle (level 5), bachelor's (level 6), master's (level 7), Doctorate, Ph.D. (level 8)
- **Function of subject:** TR: transverzal, I: Introductory, C: Core compulsory, S: specialization
- **Type of subject:** Theoretical- Colloquia: T, Seminar (portfolio task): S, Mixed (colloquia and portfolio task): M; L-skills-tests, and other measurement): L
- Types of grades of diverse types of subjects: T: 1-5; S 1-5; M: 1-5: pass (2), satisfactory (3), very good (4), excellent (5).

Transcript of grades:

Performance in %	Performance by value	Hungarian Grading	ECTS grading	USA grading	China grading	India grading	UK grading
90-100	Excellent	5/A	A	A	A	A	A
81-90	Very Good	4/B	B+	B+	B	B	A/B+
71-80	Satisfactory	3/C	B+	B+	C	C	B
51-70	Passed	2/D	C+	C+	D	D	B-
0-50	Failed	1/F	C	C	E	E	C
0-50	No credit	No credit			F	F	F

1 ECTS= 30 working hours

5 ECTS: 30 academic hours of contact lessons, 120 hours of home working

4.3. Module allocation by clusters of modules

Subject Code		Credit	hours/ semester	type of subject[5]	semes -ter	function of subject[6]	level of subject
	Transversal Skills (29 Credits)						
AN 568a	Active Academic English Language Skills	4	30	S	1	TR	7th
AN 569a	The English Language from the Origins to the 21st Century	5	30	T	1	TR	7th
AN 570a	Global Trends in Literary and Cultural Studies	5	30	S	1	TR	7th
AN 482a	From the British Empire to American Supremacy and Beyond	5	30	T	1	TR	7th
AN 571a	World Englishes	5	30	S	1	TR	7th
AN 572a	Global Perspectives in Media and Film	5	60	M	1	C	7th
		29	**210**				
	Professional Core (25 Credits)						
AN 490a	Historical Aspects of British Literature and Culture	5	30	S	2	C	7th
AN 409a	Language Contact and Variation	4	30	T	2	C	7th
AN 573a	Using English as ESL and ELF	4	30	T	2	C	7th
AN 574a	Hyphenated American Studies: Literature, Culture and Historical Experience	4	30	T	2	C	7th
AN 575a	Diversity in Contemporary British Literature	4	30	S	2	C	7th
AN 576a	Education, Science and ICT	4	30	S	2	C	7th
AN 577a	Elective 1/ Advanced Research Methods	5	30	S	2	C	7th
		30	**210**				

[5] Types of the subject: Theoretical- Colloquia: T, Seminar (portfolio task): S, Mixed (colloquia and portfolio task): M; L-skills-tests, and other measurement): L

[6] Functions of the subject: TR: transverzal, I: Introductory, C: Core compulsory, S: specialization

Subject Code		Credit	hours/ semester	type of subject[5]	semes -ter	function of subject[6]	level of subject
	Specialization (36 credits): Global Englishes track						
AN 578a	Multi- and Transcultural Projections in Canadian Visual Culture	5	30	T	3	S	7th
AN 579a	Topics in African and Asian Literature in English	5	30	S	3	S	7th
AN 580a	Humour as a Tradition of Irish Identity	5	30	S	3	S	7th
AN 581a	Global English: Language of Business and International Relations	5	60	M	3	S	7th
AN 532a	Advances in Linguistics /Sociolinguistics	4	30	T	3	S	7th
AN 582a	Elective 2/ Shakespeare Reinvented	5	30	S	3	C	7th
		29	**210**				
AN 583a	Topics in Postcolonial Literature and Culture	4	60	S	4	S	7th
AN 584a	Topics in North American Indigenous Literatures	4	60	M	4	S	7th
AN 585a	Case Study in World Englishes: South Africa	4	60	M	4	S	7th
AN 586a	Thesis Guidance	5	30	S	4	C	7th
AN 534a	Thesis	15	-	-	4	C	7th
		32	**210**				
	Electives 1-2 (10 credits)						
	Advanced Research Methods	5	30	S	2	C	7th
	Shakespeare Reinvented	5	30	S	3	C	7th
	Thesis (20 credits)	**20**	-	-	4	C	7th

4.3.1. Curriculum Overview – MA English Studies, Specialization - *Global Englishes track*

Hour/semester	1.		2.		3.		4.	
30/9	Global perspectives in media and film	5 M	**Historical aspects of British literature and culture**	5 S	Multi- and Transcultural Projections in Canadian Visual Culture	5 T	Topics in Postcolonial Literature and Culture	4 S
30/9			**Language contact and variation**	4 T	Topics in African and Asian Literature in English	5 S		
30/9	The English language from the origins to the 21st century	5 T	**Using English as ESL and ELF**	4 T	Humour as a Tradition of Irish Identity	5 S	Case study in World Englishes /South Africa	4 M
30/9	Active academic English language skills	4 S	Elective 1/Advanced Research Methods	5 S	Advances in Linguistics /Sociolinguistics	4 T		
30/9	Global Trends in literary and cultural studies	5 S	Hyphenated American Studies: Literature, Culture and Historical Experience	4 T	Global English: language of business and international relations	5 M	Topics in North American Indigenous Literatures	4 M
30/9	From the British empire to American supremacy and beyond	5 T	Diversity in Contemporary British Literature	4 S				
30/9	World Englishes	5 S	Education, Science and ICT	4 S	Elective 2 /Shakespeare Reinvented	5 S	Thesis guidance	5 S
Thesis/diplomamunka							Thesis	15
Credit/ semester	29		30		29		32	
Contact hours	210/63		210/63		210/63		210/63	

Module clusters: Professional modul (transversal skills) 29 credits | Electives 10 credits | **Professional core: 25 credits** | Specialization 36 credits | Thesis 20 credits

5. Specialized focus areas

A specialized module cluster starts with a minimum of 5 students
Modul clusters in MA English Studies (120 credits):

- Transversal skills 29 credits
- Electives 10 credits
- Professional core 25 credits
- Specialization (differentiated professional tracks) 36 credits/track
- Thesis 20 credits

6. Final monographic degree thesis

Requirements for thesis:

The thesis is a written practical or theoretical academic essay of at least 40 pages in English.

The MA thesis should not be conceived only as the formal conclusion of studies; it is a document summarizing the research efforts and all the related practical and theoretical skills acquired during studies.

A thesis is an academic manuscript of a partly descriptive, partly argumentative nature; therefore, it must follow the requirements of academic prose. The topic of the paper must have academic relevance and must be related to the academic profile of KU Department of English Studies. The topic is a vast context within which the student can focus on a specific problem treatable in the length of ca. 13-17.000 words (including the Introduction, the Conclusion, and all the notes and references in the main text but excluding the Works Consulted and the Appendices sections). The minimum number of secondary critical sources of thesis (for literary scholars "secondary", for linguists "research studies") is 15. The following parameters should be used: Times New Roman, 12-point font, 1.5 spacing, normal margins.

The subject of the thesis should be chosen from literature, linguistics (theoretical or applied), culture, history, media, film or the visual arts.

The aim is for students to demonstrate, through the independent development of a topic of their choice in the field of humanities, that they have the knowledge, theories, and key analytical methods appropriate and are familiar with the national and international literatures in Global Englishes and can use this knowledge in a logical and creative way.

Students are expected to develop their chosen topic in the context of a theoretical and/or practical descriptive-explanatory and or empirical study or statistical and other secondary analysis. They should take an analytical and critical approach to what they have researched in relation to the chosen topic and formulate their conclusions and suggestions on the problem under study.

The academic English used in the thesis should be appropriate to the topic, both in style and in correctness. Students should cite and use the ideas of others in accordance with academic standards (MLA or APA). The thesis is accompanied by an obligation for consultation. The student must consult the thesis supervisor at least four times during the work process.

The thesis reflects level 7 of the capabilities in EQFS description: the central theme must be connected to the core areas of study.

7. Conditions for the degree awarding final exam

- Accumulation of 120 ECTS
- Accepted final thesis with a passing grade

8. Final exam

The final complex examination (or also called state exam) is a **two-part exam** which takes place at the end of the official exam period.

1. **Thesis defence**: the candidate answers the supervisor's and opponent's questions as specified in the thesis evaluations. Each MA thesis is reviewed by the consultant and an opponent (both being academics with a PhD, employed at KU). The evaluations are made available via Neptun no later than one week prior to the beginning of the final exam period.
2. **Oral examination**:
   Each MA student is assigned a list of topics for the examination by the consultant from a broad list of topics available on the KU website of the Department of English Studies based on the research field of the thesis.

9. Qualification of the degree

The qualification of the diploma is the rounded average of the following grades:

- the grade of the Complex Examination (defence and oral examination)
- grade point average of the per-semester-average (as shown in the Transcript).

10. Foreign language requirement for graduates

The degree certifies a CEFR C1 level language proficiency equivalent to a complex Advanced Language Exam.

11. Official EUROPASS CV

- European mobility framework
  - Erasmus+ mobility study exchange in the European Union countries after 2 completed semesters accumulating 60 credits), -possible for 1-or 2 semester-period.
- Diploma Supplement (description of completed subjects, practice)
- Other Certificates: KU offers life-long learning special programmes.

12. Administrative information on study processes

- The entire process, administration, and study, uses NEPTUN higher education software and student/teacher interface
- Program description: provided by Student Communication Office
- Moodle interface information on the subjects can be found on Moodle http://moodle.kodolanyi.hu
- Individual problems: International Student Office
- Information for prospective students: English language homepage

13. Student well-being services

- Immigration matters - International Student Office

- Health related Issues: International Student Office
- Religious services: only for personal activities, official religious services are available in Budapest for most religions
- Cultural programs: integrated into general campus services
- Sports services: only for occasional personal fitness
- Career services: Office of Career Services offer student job opportunities

14. Evaluation of course performance and quality management procedures

- Student satisfaction surveys concerning subjects yearly/10 subjects
- Student well-being survey 2 times during programme
- Student satisfaction with programme once during the programme cycle
- Teacher satisfaction survey once during the education cycle
- Program performance evaluation: every year
- Institutional performance once for the accreditation cycle
- Program renewal is possible after a completed cycle, 15 % of all credits can be changed
- Subject inner renewal possible after a completed cycle
- Involvement of students in quality matters by appointing a student self-government representative (HÖK).